**Promise Academy Board of Directors Meeting Minutes**

**Meeting Details –** Monday, November 27, 2023, 10:00 am, Nagel Center 2nd Floor Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 10:01 am
2. Attendees:
	* Scott Curtis, Chair
	* Rick Alis, Vice Chair & Secretary
	* Kim Thomas, Treasurer
	* Terry Self, Director
	* Rick Hale, Promise Academy School Leader, Guest
	* Annie Edwards, BLUUM, Guest

**Mission Moment**

* School Leader Hale shared photos of the first PA Bake-Off, a contest involving 2 teams of PA students competing to create the best pumpkin bread using separate recipes. Hale explained that during this exercise the students were required to use fractions in measuring ingredients and helped them understand chemical reactions involved in mixing the ingredients and baking the bread. The entries were evaluated by a panel of judges with Ms. Petek’s group declared the winner. This activity was enjoyed by everyone at PA.
* Chairman Curtis added a mission moment recognizing School Leader Hale’s exceptional contributions supporting treatment staff during some challenging times and exemplifying how the school is an essential component of treatment provided to the resident youth.

**Approval of Minutes from 10/23/23 Promise Academy Board Meeting**

* + Director Thomas moved to approve the Minutes of the Board’s 9/6/23 meeting; Director Self seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 11/27/23 Promise Academy Board Meeting**

* + Director Thomas moved to approve the agenda; Director Self seconded the motion; the motion was approved unanimously.

**Old Business:** Updateof Draft Lease and Operating Agreement between Idaho Youth Ranch (IYR) and Promise Academy (PA) – Rick Alis

* Director Alis briefed the changes to the agreement based on Board feedback. Director Thomas identified 3 additional suggested changes.
* Director Thomas moved that the Agreement be approved pending completion of those additional changes; Director Self seconded the motion; the motion was approved.

**New Business**

* 1. Review of October Promise Academy Expense and Financial Reports – Rick Hale
	+ Hale reviewed the October expense and financial reports, stating that these reports reflect a “standard” month. He also reported that no changes had been made to the headings or titles of these documents and that they are consistent with state requirements.
	+ Director Thomas moved that the Board approve the October expense report; Director Alis seconded the motion; the motion passed unanimously.
	+ Director Thomas moved that the Board approve the October financial report; Director Alis seconded the motion; the motion passed unanimously.
	1. Repayment of Overpayment by Department of Education – Annie Edwards
	+ Ms. Edwards explained that there was no precedent for the Department of Education reclaiming funding, especially so early in the school year. The Department had given no indication that it intended to do so. BLUUM needs to understand the rationale and process for this action because of its potential effect on other charter schools and will be discussing this with the Department. Ms. Edwards informed the Board that a check for repayment of these funds had been cut.
	+ Ms. Edwards confirmed that based on the slower than planned ramp-up of students she will need to rework the current PA budget. School Leader Hale will provide Ms. Edwards with revised student projections. This revised budget will be ready for Board review at its January 2024 meeting.
	+ Director Thomas will work with Hale regarding the staffing projections provided to the IYR Board at its November meeting.

**Other Items:** None.

**Adjournment –** The meeting was adjourned at 10:31 am.