**Promise Academy Board of Directors Meeting Minutes**

**Meeting Details –** Monday, February 26, 2024, 10:00 am, Nagel Center 2nd Floor Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 10:01 am
2. Attendees:
	* Scott Curtis, Chair
	* Rick Alis, Vice Chair & Secretary
	* Terry Self, Director
	* Rick Hale, Promise Academy School Leader, Guest
	* Annie Edwards, BLUUM, Guest

**Mission Moment**

* School Leader Hale shared the recent experience of a youth in the program. This young male presented with some challenging behaviors, and had been out of school for 3 months prior to entering the RCH&R. He is currently doing well in school, attending regularly, and loves science. Hale gave him a science book to use, and the boy chose a topic from the book that interested him, created a project, and then briefed the PA teachers & YCPs. Great progress!
* Chairman Curtis added a mission moment recognizing 140 volunteers from Sheel’s (new TV sporting goods store) who were on campus last Friday performing work cleaning up the tree farm. This activity highlights the continued outstanding support we receive from our volunteers.

**Approval of Minutes from 1/22/24 Promise Academy Board Meeting**

* + Director Alis moved to approve the Minutes of the Board’s 1/22/24 meeting; Director Self seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 2/26/24 Promise Academy Board Meeting**

* + Director Self moved to approve the agenda; Director Alis seconded the motion; the motion was approved unanimously.

**Old Business:** Update on budget forecast and state funding deferred until next meeting to allow for additional preparation.

**New Business**

* 1. Review of January Promise Academy Financial Reports – Annie Edwards
	+ Edwards reported that January was a simple month for financials. Salaries are stable, and the only non-standard expense was the payoff of PA’s insurance premium. There was a small amount of additional revenue from the State for college and career advisement.
	+ Director Alis moved that the Board approve the January financial reports; Director Self seconded the motion; the motion passed unanimously.
	1. School Leader Update – Rick Hale
	+ Hale reported that we currently have 5 students enrolled, and that the students are doing very well. The school staff love their work and remain highly mission-focused. They are eager to help more youth.
	+ The school held a Triple Chocolate Cake-Off last week. The teams were girls vs. boys. The activity provided an opportunity to exercise math skills, but more significantly, it required and helped build true team cooperation, an extremely important life skill. Note: In Hale’s opinion, the girls’ cake looked better, but the boys’ cake tasted better.
	+ Hale described the information PA is tracking on the youth enrolled. This information includes class participation, instances of leaving class, “positive vibes” (reinforcement of positive things to start each school day), and adverse performance. This information is shared, as appropriate, with RCH&R leadership, Risk Management/QA, and/or the RCH&R clinical team. Hale scrubs the information to ensure compliance with school privacy requirements.
	+ Hale informed the Board that next month’s expenses will include two significant annual expenses. These are the school information system and the electronic curriculum.

**Other Items:**

* In response to a question regarding school census projections, Chair Curtis shared a slide that was shared with the IYR Board at its February meeting showing a timeline for projected additions of RCH&R staffing and youth admissions to the RCH&R. A total of 12 youth are projected to be admitted by the end of March.
* Curtis asked Hale how PA handles traditional school breaks. Hale explained that PA has a scheduled summer break in June, and a fall break in July. School staff are allowed to take vacation outside those planned breaks, with Hale as the primary substitute teacher. Hale has designated a back-up to assume his role during his absence(s). Curtis suggested that Hale consider planning for time off while RCH&R census is low.

**Adjournment –** The meeting was adjourned at 10:32 am.