**Promise Academy Board of Directors Annual Meeting Minutes**

**Annual Meeting Details –** Thursday, May 2, 2024, 8:00 am, Nagel Center 2nd Floor Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 8:01 am
2. Attendees:
   * Scott Curtis, Chair
   * Rick Alis, Vice Chair & Secretary
   * Terry Self, Director
   * Kim Thomas, Treasurer
   * Rick Hale, Promise Academy School Leader, Guest
   * Deborah Imbrogno, Residential Center for Healing & Resilience (RCH&R) Executive Director, Guest
   * Annie Edwards, BLUUM, Guest
   * Leslie Babbel, Board Director Candidate, Guest

**Mission Moment**

* School Leader Hale emphasized that Promise Academy (PA) is realizing its vision as evidenced by the progress of its students. He offered examples of youth who entered PA with serious behavioral issues, including self-harm, and have demonstrated significant academic progress.

**Approval of Minutes from 3/29/24 Promise Academy Board Meeting**

* + Director Self moved to approve the Minutes of the Board’s 3/29/24 meeting; Director Thomas seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 5/2/24 Promise Academy Board Meeting**

* + Chair Curtis proposed an amendment to the agenda, moving item #4 under New Business, Report on Meetings with the State Board of Education, to Item #3, with the remaining agenda items moving down in order. Director Thomas moved to approve the agenda as amended; Director Alis seconded the motion; the motion was approved unanimously.

**Old Business:** None

**New Business**

* 1. Appointment of New Board Director
  + Chair Curtis welcomed Leslie Babbel, a prospective member of the PA Board of Directors, to the meeting and asked for a motion appointing Ms. Babbel as a Board Director. Director Thomas moved that Ms. Babbel be appointed to the Board. Director Alis seconded the motion. The motion was approved unanimously.
  1. Review of March PA Financial Reports
     + Ms. Edwards reported PA March financials consisted mainly of salary expenses. The check register entries were for payroll and related expenses and a special education expense to Chatterbox.
     + Director Alis moved that the Board approve the March PA financial report and check register report; Director Thomas seconded the motion; the motion was approved unanimously.
  2. Report on Meetings with the State Board of Education
  + Chair Curtis provided a summary of the establishment of PA as a charter school.
  + School Leader Hale reported the State Department of Education requested a meeting to discuss PA’s Charter. The meeting was held at the Middleton School District on April 22. The Department was questioning PA’s status as a charter school. Hale remarked that Idaho Youth Ranch (IYR) and PA had followed all required steps to obtain its Charter and he reminded the Board that the PA Charter was approved by the State Department of Education. Hale reported that PA, IYR, BLUUM and representatives from the State are engaged in discussions on how to alleviate the concerns expressed by the State Department of Education. In the meantime, PA continues to operate as a charter school.

1. Review of Financial Projections for Next School Year
   * Ms. Edwards presented PA financial projections for the remainder of the 2023-2024 school year, and subsequent years. In her projections, she assumed that there would be no additional enrollment in the 2023-2024 school year. She emphasized that the projections are fluid, represent a “worst case” scenario, and are subject to change based on actual enrollment. Ms. Edwards reported that PA would be requesting financial support from IYR. In the 2024-2025 preliminary projections, she assumed no new staff would be added, based on 2023-2024 enrollment.  The enrollment growth in 2024-2025 and subsequent years enrollment was based on information provided by Director Thomas.
   * Executive Director Imbrogno reported on current RCH&R census projections.
2. Review & Approval of Renewal of Electronic Curriculum
   * School Leader Hale reported that he is working with the vendor on the timing of renewal of the electronic curriculum so PA would not pay for this tool twice in the same year.

* Director Self moved the Board approve this expenditure, pending the outcome of Hale’s discussions with the vendor; Director Thomas seconded the motion; the motion was approved unanimously.

1. School Leader Update
   * Hale reported PA will be welcoming a new middle school student and will soon see a couple of additional students.

**Other Items:**

* Director Babbel asked if PA can consider altering its admission requirements as a way to increase enrollment. Chair Curtis responded that this dialog is part of the discussion occurring between PA, IYR, BLUUM, and the State Department of Education.

**Adjournment –** The meeting was adjourned at 9:19 am.