**Promise Academy (PA) Board of Directors Meeting Minutes** **- Revised**

**Annual Meeting Details –** Wednesday, May 29, 2024, 9:00 am, Nagel Center 2nd Floor Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 9:03 am
2. Attendees:
   * Scott Curtis, Chair
   * Rick Alis, Vice Chair & Secretary
   * Kim Thomas, Treasurer
   * Terry Self, Director
   * Leslie Babbel, Director
   * Rick Hale, PA School Leader, Guest
   * Annie Edwards, BLUUM, Guest

**Mission Moment**

* School Leader Hale shared about one of PA’s longest-term residents. This youth came to the Residential Center for Healing and Resilience (RCH&R) from foster care. He displayed verbal and physical aggression, as well as self-harm and other risky behaviors. In a recent meeting between Hale and the youth, the youth explained specific lessons he has learned in the program that help him recognize the circumstances that trigger his aggressive behaviors and help him make better decisions.

**Approval of Minutes from 5/2/24 PA Board Meeting**

* + Director Thomas moved to approve the Minutes of the Board’s 5/2/24 meeting; Director Alis seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 5/29/24 PA Board Meeting**

* + Director Alis moved to approve the agenda as amended; Director Thomas seconded the motion; the motion was approved unanimously.

**Old Business**

1. Review & Approval of Renewal of Electronic Curriculum – Rick Hale

* School Leader Hale reported he reached agreement with the electronic curriculum vendor that PA would only be charged for this item once each fiscal year. The cost for the 2024-25 school year will be paid in July and annually each July thereafter. Ms. Edwards will work Mr. Hale to accomplish this.

**New Business**

1. Report on May 24 Meeting with State Department of Education – Scott Curtis & Rick Hale

* School Leader Hale related that he, Chairperson Curtis, and Director Alis met with Ryan Cantrell, Greg Wilson, and Chynna Harasaki of the State Department of Education in the Monarch Center of the RCH&R on 5/24/24. At the meeting, Mr. Cantrell confirmed that PA is, in fact, a charter school, and the Department of Education will help PA make the necessary changes to its charter to protect its status.
* The only non-negotiable items identified by Cantrell were that there could be no discriminatory prerequisites for admission to PA (such as status as an RCH&R resident), and that PA must identify the specific attendance areas or geographic zones from which it will accept students when there are vacancies at the school.
* Hale will draft the requisite changes to the PA charter with assistance from BLUUM. He will then present those changes to the PA Board for review and approval. The revised charter will be shared with Mark Gee from the Middleton School District, the charter sponsor, prior to submission to the State Board of Education. PA’s target date for completion of this process is July 1, 2024.
* Director Curtis expressed his appreciation for the support provided by Mr. Gee in this process.

1. Modification of Terms of IYR Loan to Promise Academy – Scott Curtis & Kim Thomas
   * Director Thomas explained that prior to PA opening IYR provided PA an interest free $275,000 loan to cover initial operating expenses. The loan was to be repaid by a grant from CSP within a stated period. Based on PA’s losses in the current year, IYR has extended to PA a grant of an additional $300,000. In addition, in order to provide PA with maximum financial flexibility, IYR wishes to remove from the terms of the original loan any stated payback period.
   * Director Thomas moved to remove the payback period from the terms of the original IYR loan to PA; Director Alis seconded the motion; the motion was approved unanimously.
2. Review of April PA Financial Reports – Rick Hale & Annie Edwards
   * Ms. Edwards reported PA April financials consisted mainly of salary-related expenses. Some revenue was received from the State to be used for specific designated purposes. The check register entries were for payroll, insurance, and related expenses. PA’s net loss year to date is $234,000. Director Thomas moved to approve the April PA financial report; Director Self seconded the motion; the motion was approved unanimously.
   * Ms. Edwards reported that she needed additional time to update the adjusted 2023-24 PA budget, as well as the 2024-25 budget based on recent changes to the financial picture. Chairperson Curtis scheduled a special PA Board meeting for 6/10/24 at 1:00 pm to pre-approve those budgets.
   * The PA budget will be submitted to the State on July 15, 2024.
3. Review & Approval of 2024-25 School Calendar & Instructional Hours – Rick Hale
   * School Leader Hale reported that PA will have the same school calendar for the 2024-25 school year that it had in 2023-24. The calendar meets State requirements for school days and instructional hours. Contract days for teachers will reduce from 231 hours to 228 hours.
   * Director Alis moved to approve the school calendar, subject to adjustment of summer hours and confirmation of teacher contract days; Director Babbel seconded the motion; the motion was approved unanimously.
4. Executive Session – Individual Teacher Contracts – Rick Hale
   * The Board entered Executive session at 9:55 and exited Executive Session at 10:05.
   * After exiting Executive Session, Director Thomas moved to offer contracts to the three recommended PA teachers, subject to adjustment for the number of school days; Director Alis seconded the motion; the motion was approved unanimously.
5. School Leader Update – Rick Hale
   * School Leader Hale reported on additional students in the pipeline for PA.

**Other Items:**

* None.

**Adjournment –** The meeting was adjourned at 10:09 am.