**Promise Academy (PA) Board of Directors Meeting Minutes**

**Meeting Details –** Monday, August 26, 2024, 10:00 am, Nagel Center 2nd Floor Conference Room, 5465 W. Irving St., Boise, and via Teams for those unable to attend in person.

**Call to Order**

1. Chair, Scott Curtis called the meeting to order at 10:05 am
2. Attendees:
	* Scott Curtis, Chair
	* Rick Alis, Vice-Chair
	* Kim Thomas, Treasurer
	* Leslie Babbel, Director
	* Rick Hale, PA School Leader, guest
	* Annie Edwards, BLUUM, guest
	* Deborah Imbrogno, RCH&R Executive Director, guest

**Mission Moment** - School Leader Hale shared that PA recently welcomed its first day (non-resident) student. This youth graduated from a treatment program in Utah, and his parents were concerned about his ability to return to a public school. The RCH&R and PA staffs worked together to create interim procedures to facilitate the youth’s assimilation into the school program while protecting the RCH&R’s status as an accredited and licensed treatment program. Hale reported that the parents were overjoyed that for the very first time their son came home talking about the school and the facility. Hale expressed the satisfaction of his team to be able to provide education services to this youth.

**Approval of Minutes from 7/22/24 PA Board Meeting**

* + Director Thomas moved to approve the Minutes of the Board’s 7/22/24 meeting; Director Alis seconded the motion; the motion was approved unanimously.

**Approval of Agenda for 8/26/24 PA Board Meeting**

* + Director Thomas moved to approve the 8/26/24 meeting agenda; Director Alis seconded the motion; the motion was approved unanimously.

**Old Business –** None.

**New Business**

1. Review & Approval of July PA Financials – Annie Edwards and Rick Hale
* Ms. Edwards noted that in the July financials there were very few expenses (payroll & benefits and annual curriculum) and a small amount of revenue from the state. Ms. Edwards reminded the Board that the financials are preliminary, pending the audit to occur in September. Ms. Edwards also reported on the check register for July.
* Director Thomas moved to approve the July PA financial report; Director Alis seconded the motion; the motion was approved unanimously.
* Director Thomas moved to approve the July PA check register; Director Alis seconded the motion; the motion was approved unanimously.
1. Review & Approval of Special Education Services Contract - Rick Hale
* School Leader Hale reported that he had proposed amendments to the proposed contract for special education services and had not yet heard back from the proposed contractor. The Board took no action at this time.
1. School Leader Evaluation by PA Board of Directors – Scott Curtis
* Chair Curtis reported that the Board is required to evaluate the School Leader annually. Curtis is reviewing several templates for the evaluation. When he has selected the version to be used, he will circulate the template for each Board Director to complete. The results will then be compiled and shared with the School Leader.
1. Self-Evaluation of PA Board Director – Scott Curtis
* Chair Curtis proposed to the Board that its members should conduct a self-evaluation to ensure growth and improvement. Board members expressed interest in receiving additional training on certain aspects of serving as a Board Director. As a first step, Curtis committed to sending out to the Directors a list of potential training topics. Each Director will prioritize the listed topics and return to Curtis.
1. School Leader Update – Rick Hale
	* School Leader Hale reported that he continues to work with the RCH&R staff to further the smooth assimilation of the day student into the broader CRH&R environment.
	* The parents of another potential day student contacted Hale. Once the parents had a better understanding of the operation of the school, they decided they were no longer interested in placing their child.
	* Hale reported that he will be attending the September 9 meeting of the Middleton School District to brief the members on the changes to the PA Charter regarding admission zones, as well as the addition of PA’s first day student.
	* Hale informed the Board that one of the PA teachers was taken to the emergency room due to a medical condition. The teacher is doing okay but has not yet returned to the classroom. Hale reported that the RCH&R staff provided great support during this incident.
	* Finally, Hale reported that he is in discussions with the RCH&R leadership team and the Middleton School District to determine how to integrate nursing services into PA.

**Other Items:** None

**Adjournment –** The meeting was adjourned at 10:49 am.